



ATHLOS LEADERSHIP ACADEMY

PREPARED MIND

HEALTHY BODY

PERFORMANCE CHARACTER

Athlos Leadership Academy is a Pre-K through 8th grade public charter school that believes in providing students with a challenging and comprehensive high school preparatory education through high standards for academic scholarship, fitness and nutrition, character development and student leadership opportunities.

**Athlos Leadership Academy
MN Charter District #4011
Board Meeting Minutes
July 25, 2017
12:00 PM- Conference Room**

CALL TO ORDER

Virginia Anderson, Secretary of the Board, called the meeting to order at 12:07 PM.

ROLL CALL

Board Members Present: Virginia Anderson, Ann DeGroot (12:20 PM), Kit Murley-Henspeter, Farxiyo Olow, Kathryn Phelps

Principal Present: Jennifer Geraghty

Board Clerk Present: Julie Brown

DECLARATION OF CONFLICTS OF INTEREST

No conflicts of interest declared.

APPROVAL OF AGENDA

Kathryn Phelps presented a motion to approve the agenda. Motion was seconded by Kit Murley-Henspeter. Motion passed unanimously.

COMMUNITY COMMENT

CONSENT AGENDA

Vanguard Cleaning Systems Contract

17-18 Hiring Proposal

Kathryn Phelps presented a motion to approve all items on the consent agenda. Motion was seconded by Kit Murley-Henspeter. Motion passed unanimously.

SUPERINTENDENT'S REPORT

Enrollment for 2017-2018 has reached full capacity for most grades. Breakfast and lunch prices will be increasing by 5 cents. The school did not receive the fresh fruits and vegetables grant for the 2017-2018 school year.

FINANCE REPORT

June 2017 Financial Statements

As regularly practiced, the board reviewed all June 2017 financial statements including the balance sheet, summary of revenue and expense statements, and check register. Kit Murley-Henspeter presented a motion to accept the June 2017 financials. Motion was seconded by Kathryn Phelps. Motion passed unanimously.

Bank Approval- Kit Murley-Henspeter presented a motion to designate Bremer Bank and US Bank as the financial institutions for the school's activities and the building company's activities. Motion was seconded by Kathryn Phelps. Motion passed unanimously.

OLD BUSINESS

NEW BUSINESS

Virginia Anderson presented a motion to approve the updated Attendance Policy. Motion was seconded by Kit Murley-Henspeter. Motion passed unanimously.

Kit Murley-Henspeter presented a motion to approve the Outside/Private Provider Policy. Motion was seconded by Virginia Anderson. Motion passed unanimously.

Annual Bylaw Review

The board conducted an annual bylaw review. The bylaws will stand as written. The board was reminded of the procedures to follow should there be any recommendations for amendments.

2017-2018 Officer Elections

Kit Murley-Henspeter presented a motion to approve the following officers for the 2017-2018 school year:

Board Chair: Ann DeGroot

Board Secretary: Virginia Anderson

Board Treasurer: Kit Murley-Henspeter

Motion was seconded by Virginia Anderson. Motion passed unanimously.

2017-2018 Committees

Kit Murley-Henspeter presented a motion to approve the following board committee members. Motion was seconded by Virginia Anderson. Motion passed unanimously.

Executive Committee

Board Chair: Ann DeGroot

Board Secretary: Virginia Anderson

Board Treasurer: Kit Murley-Henspeter

Principal: Jennifer Geraghty

Finance Committee

Board Treasurer: Kit Murley- Henspeter

Principal: Jennifer Geraghty

Contracted Finance Staff: Kara Schneeberger BerganKDV

Virginia Anderson: Board Secretary

Personnel Committee:

Virginia Anderson

Ann DeGroot

Farxiyo Olow

Board Development Committee:

Ann DeGroot

Kit Murley-Henspeter

Virginia Anderson

2017-2018 Approved Bank/Check Signers

Virginia Anderson presented a motion to grant Jennifer Geraghty check signing rights as noted in Policy 7.1 as well as other rights listed in Policy 7.1 Segregation of Duties Finance Policy. Motion was seconded by Kathryn Phelps. Motion passed unanimously.

Kathryn Phelps presented a motion to grant Kit Murley-Henspeter, Board Treasurer, check signing rights as well as other rights listed in Policy 7.1 Segregation of Duties Finance Policy. Motion was seconded by Virginia Anderson. Motion passed unanimously.

Virginia Anderson presented a motion to approve Adrea Substad as the “Designated Dean” with signing rights as well as other rights of the designated Dean in accordance with Policy 7.1. Motion was seconded by Kathryn Phelps. Motion passed unanimously.

Delegation of Authority to Make Electronic Funds Transfers

Virginia Anderson presented a motion to delegate to the following individuals, the authority to make electronic fund transfers: Board Chair, Board Treasurer, Principal, Kara Schneeberger or her designee at BerganKDV.

Electronic Funds Transfers can be made for:

- Investment of excess funds or the transfer of funds between school's accounts
- Payment of employee payroll direct deposits
- Payment of federal, state, and unemployment taxes (deductions and/or benefits)
- Payment of contributions to the Teachers Retirement Association (TRA) and to the
- Public Employee Retirement Association (PERA) (deductions and benefits)
- Payment of other payroll related deductions and benefits (when appropriate)
- Monthly building lease payments
- Monthly payment of credit card charges
- Vendor payments (when appropriate)
- Other payments as approved by the school board

Motion was seconded by Farxiyo Olow. Motion passed unanimously.

Designation of Official Newspaper (required for posting of public notices)

Kit Murley-Henspeter presented a motion to designate the Brooklyn Park Sun Post as the official newspaper to use when required for posting of public notices. Motion was seconded by Farxiyo Olow. Motion passed unanimously.

BOARD CORRESPONDANCE AND COMMUNICATION

The board completed the annual Conflicts of Interest Statements

ADJOURNMENT- Meeting adjourned at 12:51 PM.

UPCOMING MEETINGS

August 22 nd	Finance Committee	7:45 AM
August 29 th	Personnel Committee	3:00 PM
August 29 th	School Board	3:45 PM
September 12 th	Executive Committee	7:45 AM
September 19 th	Finance Committee	7:45 AM
September 26 th	School Board	3:45 PM